

**Western Division AFS FY2021 Budget Expenditures**  
**October 1, 2020 to September 30, 2021**

**COMPLETE AFTER MIDYEAR MTG**

<b>CATEGORY AND DESCRIPTION</b>	<b>FY 2020 Budget</b>	<b>FY 2021</b>	<b>Proposed FY</b>
<b>INCOME</b>			
Estimated Spokane income (est 5.5%)	\$6,500.00	\$ 6,500.00	\$44,000.00
Baltimore AFS Meeting	\$3,500.00	\$ 1,000.00	\$0.00
Dues rebate (based on membership of 3,100 )	\$12,500.00	\$ 13,800.00	\$13,800.00
Interest income	\$200.00	\$0.00	\$0.00
WDAFS 2021 meeting seed money repaid (UT)	\$9,792.62	\$0.00	\$0.00
WDAFS 2020 colloquium loan repaid	\$897.98	\$0.00	\$0.00
Publication royalties	\$0.00	\$0.00	\$0.00
Special projects	\$0.00	\$0.00	\$0.00
Merch (sales)	\$0.00	\$0.00	\$0.00
Endowment, or CD for Student Travel Support	\$30,364.40	\$9,262.00	\$5,000.00
Endowment, or CD for Maughan scholarships			\$5,000.00
<b>TOTAL INCOME</b>	<b>\$63,755.00</b>	<b>\$ 30,562.00</b>	<b>\$ 67,800.00</b>
<b>EXPENSES</b>			
<b>WD Mid-Year Excom Meeting</b>			
Facility/other expenses	\$500.00	\$0.00	\$0.00
Food	\$300.00	\$0.00	\$0.00
Excom travel expenses	\$4,730.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$5,530.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>AFS/WD 2022 Annual Meeting</b>			
WDAFS Excom meeting in Spokane	\$600.00	\$600.00	\$600.00
WDAFS Business meeting in Spokane	\$2,000.00	\$0.00	\$2,000.00
AFS Spokane officer travel	\$11,160.00	\$0.00	\$17,100.00
<b>Subtotal</b>	<b>\$13,760.00</b>	<b>\$600.00</b>	<b>\$19,700.00</b>
<b>Other Excom Travel</b>			
GB Excom meeting in Spokane (Dan & Laurie)	\$2,000.00	\$2,000.00	\$0.00
Travel expenses to Chapter meetings (All officers)	\$10,650.00	\$0.00	\$6,900.00
Travel expenses for AFS GB mid-year meeting January 20-21	\$4,040.00	\$2,800.00	\$4,000.00
Travel expenses for Student Representative-Colloquium (Kat)	\$250.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$16,940.00</b>	<b>\$4,800.00</b>	<b>\$10,900.00</b>
<b>Awards</b>			
AFS Plaques: 7 WDAFS, 2 Chapter, 1 Student and 1 D&I	\$300.00	\$300.00	\$300.00
Riparian Challenge award plaques	\$100.00	\$100.00	\$100.00
Travel award for winners (\$500 per winner)	\$2,000.00	\$0.00	\$2,000.00
<b>Subtotal</b>	<b>\$2,400.00</b>	<b>\$400.00</b>	<b>\$2,400.00</b>
<b>Grants</b>			
Travel Grant: International travel to AFS/WDAFS 2022	\$750.00	\$750.00	\$750.00
Travel Grant Emeritus travel to AFS/WDAFS 2022	\$500.00	\$500.00	\$500.00
Travel Grant: Professional travel to AFS/WDAFS 2022	\$750.00	\$750.00	\$750.00
Travel Grant: Indigenous people to AFS/WDAFS 2022		\$2,000.00	\$2,000.00
Sponsorship for other AFS meetings	\$0.00	\$0.00	\$0.00
Sponsorship for other conferences	\$0.00	\$0.00	\$500.00
Book projects	\$500.00	\$500.00	\$500.00
Small Grants Program	\$5,000.00	\$2,500.00	\$5,000.00
<b>Subtotal</b>	<b>\$7,500.00</b>	<b>\$7,000.00</b>	<b>\$10,000.00</b>
<b>Student Support</b>			

Registration fees	\$0.00	\$0.00	\$0.00
Maughan scholarships	\$5,000.00	\$5,000.00	\$5,000.00
William Trachtenberg Memorial Scholarship Fund	\$600.00	\$0.00	\$0.00
2022 Student colloquium	\$1,000.00	\$0.00	\$1,800.00
Travel Grant: Student travel to AFS/WDAFS 2022	\$5,000.00	\$5,000.00	\$5,000.00
Student development and outreach	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$11,600.00</b>	<b>\$10,000.00</b>	<b>\$11,800.00</b>

**Committees (travel awards, awards, other initiatives)**

ECP Committee	\$1,000.00	\$1,000.00	\$1,500.00
D&I Committee	\$1,000.00	\$1,000.00	\$1,000.00
Native Fish Committee	\$800.00	\$800.00	\$800.00
Financial Sustainability Committee	\$0.00	\$0.00	\$0.00
Resource Policy and Environmental Concerns Committee	\$0.00	\$0.00	\$0.00
Misc. Committee Expenses	\$100.00	\$100.00	\$100.00
<b>Subtotal</b>	<b>\$2,900.00</b>	<b>\$2,900.00</b>	<b>\$3,400.00</b>

**Miscellaneous Expenses**

Bank charges	\$75.00	\$75.00	\$75.00
Web site maintenance	\$250.00	\$260.00	\$260.00
Branding update (website, logo, etc)	\$500.00	\$500.00	\$500.00
Merch (cost)	\$0.00	\$0.00	\$0.00
Grants funding investment (funds into investment)	\$0.00	\$0.00	\$0.00
Conference calls, Zoom, meeting communication capacity	\$0.00	\$500.00	\$500.00
Mailchimp (\$70/month)	\$600.00	\$840.00	\$840.00
Insurance	\$150.00	\$150.00	\$150.00
Other Supplies	\$100.00	\$300.00	\$300.00
Past President honorarium (lifetime membership or equivalent)	\$200.00	\$1,737.00	\$200.00
Contingency for Chapter Professional Certification	\$200.00	\$200.00	\$200.00
Contingency for other	\$200.00	\$200.00	\$200.00
Tax Prep			\$1,300.00
150th Exhibit Costs (TV Rental / RentACenter)			\$150.00
<b>Subtotal</b>	<b>\$2,275.00</b>	<b>\$4,762.00</b>	<b>\$4,675.00</b>

AFS Virtual Meeting Sponsorship **\$750.00**

<b>SUBTOTAL EXPENSES - TRAVEL GRANTS</b>	<b>\$7,000.00</b>	<b>\$9,000.00</b>	<b>\$9,000.00</b>
<b>SUBTOTAL EXPENSES - EXCOM TRAVEL</b>	<b>\$32,830.00</b>	<b>\$4,800.00</b>	<b>\$28,000.00</b>
<b>SUBTOTAL EXPENSES - COMMITTEES (*potentially</b>	<b>\$2,900.00</b>	<b>\$2,900.00</b>	<b>\$3,400.00</b>
<b>SUBTOTAL EXPENSES - SCHOLARSHIPS</b>	<b>\$5,600.00</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>
<b>SUBTOTAL EXPENSES - AWARD PLAQUES AND TR</b>	<b>\$2,400.00</b>	<b>\$400.00</b>	<b>\$2,400.00</b>
<b>SUBTOTAL EXPENSES - Non-travel expenses and misc.</b>	<b>\$13,025.00</b>	<b>\$8,462.00</b>	<b>\$15,075.00</b>

<b>TOTAL EXPENSES</b>	<b>\$63,755.00</b>	<b>\$30,562.00</b>	<b>\$62,875.00</b>
<b>TOTAL INCOME (less B15: amount to balance budget)</b>	<b>\$33,390.60</b>	<b>\$21,300.00</b>	<b>\$67,800.00</b>
<b>NET GAIN OR LOSS</b>	<b>-\$30,364.40</b>	<b>-\$9,262.00</b>	<b>\$4,925.00</b>

**CASH ON HAND AT START OF FISCAL YEAR**      Start

Checking
Savings
CDs
Endowment Fund
<b>Subtotal</b>

**LOANS OUTSTANDING**

WD 2023 Annual Meeting Advances		
Boise Facility Deposit	\$3,792.62	
Subtotal	\$3,792.62	
WD 2021 Annual Meeting		
WDAFS 2021 UT Seed Money	\$2,000.00	
Subtotal	\$2,000.00	\$0.00
<b>Subtotal</b>	<b>\$5,792.62</b>	
<b>FUNDS AVAILABLE AT START OF FISCAL YEAR</b>	<b>\$0.00</b>	
<b>TOTAL FUNDS INCLUDING AMOUNT OWED TO W</b>	<b>\$5,792.62</b>	

## 2020-2022 Difference

	Make budget consistent with Financial Sustainability plan and financial principles
	Consider restrictions and limitations associated with COVID-19
\$37,500.00	Estimate with 2000 attendees
-\$3,500.00	Baltimore income part of 2021 budget
\$1,300.00	
-\$200.00	
-\$9,792.62	
-\$897.98	
\$0.00	
\$0.00	
\$0.00	Propose using investment income, previously from checking, endowment, or CD to balance
	Currently have \$35440 in student travel fund
	Totals withdrawal would be about 3.8% of current fund balance
<b>\$24,409.40</b>	
\$500.00	
\$300.00	
\$4,730.00	
<b>\$5,530.00</b>	
\$0.00	
\$0.00	
-\$5,940.00	Includes \$1500 for Dan and Laurie to participate in spring site visit
<b>-\$5,940.00</b>	Significantly higher than last year but in line with past costs when hosting AFS Meeting
\$2,000.00	Included in Spokane costs
\$3,750.00	Assumes 4 virtual meetings
\$40.00	
\$250.00	Additional travel funding not needed this year
<b>\$6,040.00</b>	
\$0.00	
\$0.00	
\$0.00	
<b>\$0.00</b>	
\$0.00	
\$0.00	Interest / need?
\$0.00	
-\$2,000.00	
\$0.00	
-\$500.00	In the past, we have provided grants for Columbia Basin Trust Transboundary Meeting, have
\$0.00	Fund to support book projects established in 2015, but often not used
\$0.00	Is there a need to increase back to \$5000 or with Covid related impacts, leave at \$2500?
<b>-\$2,500.00</b>	

\$0.00  
\$0.00  
\$600.00  
-\$800.00  
\$0.00  
\$0.00  
**-\$200.00**

Propose using investment income.

Include funding for mileage (\$750)? Food, lodging, and Cal Academy tour totals \$1060.

-\$500.00  
\$0.00  
\$0.00  
\$0.00  
\$0.00  
\$0.00  
**-\$500.00**

\$0.00  
-\$10.00  
\$0.00  
\$0.00  
\$0.00  
-\$500.00  
-\$240.00  
\$0.00  
-\$200.00  
\$0.00  
\$0.00  
\$0.00

Tracy Wendt thought it would be \$70/month on 8/13/2020

2021 budget amended to fund live membership for outgoing Past President Dauwalter, need to

**-\$950.00**

**-\$2,000.00**  
**\$4,830.00**  
**-\$500.00**  
**\$600.00**  
**\$0.00**  
**-\$2,050.00**

Normally overestimate by up to 45%

**\$880.00**  
**\$24,409.40**  
**\$23,529.40**

**End**

\$0.00  
**\$0.00**

Paid to Society

\$0.00  
**\$0.00**  
**\$0.00**

**\$0.00**

**\$0.00**

request from Canadian Conference for Fisheries Research, Vancouver

- o discuss need for excom incentives

**EXCOM TRAVEL FY 2021-22****Most often travel bu****AFS Governing Board Midyear Meeting (Savanah, Georgia, January 20-23 2**

President - Dan Brauch (Attend as GB member)	<b>Budgeted</b>
	\$2,000.00
President-Elect - Laurie Earley (Attend as GB and MC member)	\$2,000.00
	<b>\$4,000.00</b>

**AFS / WDAFS Annual meeting (Spokane, WA, August 15-19)**

President - Dan Brauch	<b>Budgeted</b>
	\$2,800.00
President-Elect - Laurie Earley	\$2,800.00
Vice President - Eric Fetherman	\$2,500.00
Past President - Todd Pearsons	\$2,500.00
Secretary-Treasurer - Laura Burckhardt	\$2,500.00
Student Representative - Katherine Dale	\$2,500.00
Spring Site Visit - Dan Brauch and Laurie Earley	\$1,500.00
	<b>\$17,100.00</b>

**WD Midyear Excom Meeting - (Virtual, November 2021)**

President - Dan Brauch	<b>Budgeted</b>
	\$0.00
President-Elect - Laurie Earley	\$0.00
Vice President - Eric Fetherman	\$0.00
Past President - Todd Pearsons	\$0.00
Secretary-Treasurer - Laura Burckhardt	\$0.00
Student Representative - Katherine Dale	\$0.00
	<b>\$0.00</b>

**WDAFS Student Colloquium (Location? Time?)**

Student Representative, Katherine Dale	<b>Budgeted</b>
	\$0.00

Chapter
Alaska
AZ/NM
CAL/NEV
CO/WY
ID
MT
OR
UT
WA/BC
Student Representative Travel to Chapter Meeting (first year as rep)

Dates

**GRAND TOTAL**

Total For Travel	<b>Budgeted</b>
	<b>\$28,000.00</b>

Budget is significantly underspent due to local coverage, agency or organizational support, or other sources.

Actual	Difference
	\$2,000.00
	\$2,000.00
\$0.00	\$4,000.00

Actual	Difference	
	\$2,800.00	Will also attend Governing Board Meeting
	\$2,800.00	Will also attend Management Committee and Governing
	\$2,500.00	
	\$2,500.00	
	\$2,500.00	
	\$2,500.00	
	\$1,500.00	
\$0.00	\$17,100.00	

Actual	Difference
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
\$0.00	\$0.00

Actual	Difference	
	\$0.00	Will not need additional travel funds this year

Location	ExCom Designee	Budgeted	Actual	Difference	
		\$1,500.00		\$1,500.00	
		\$200.00		\$200.00	Virtual
		\$1,200.00		\$1,200.00	
Hilton Garden Inn, Laramie		\$200.00		\$200.00	Virtual?
		\$1,200.00		\$1,200.00	
		\$1,200.00		\$1,200.00	Virtual
		\$200.00		\$200.00	Virtual
		\$0.00		\$0.00	WD Meeting
		\$1,200.00		\$1,200.00	
		\$6,900.00	\$0.00	\$6,900.00	

Actual	Difference
\$0.00	\$28,000.00

savings.

; Board Meetings

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## Financial Sustainability Plan Benchmarks

\*\* Pull values from historical budget spreadsheet

		Non-investment				Meets
Year Range	Fiscal Year	Income	Expenses	3 yr mean expenses	3 yr mean income	
2015-2016	FY 2016	\$ 74,942.00	\$ 65,779.00	\$ 66,143.00	\$ 41,006.00	44679
2016-2017	FY 2017	\$ 36,494.00	\$ 46,066.00	\$ 56,712.00	\$ 44,679.00	
2017-2018	FY 2018	\$ 29,876.00	\$ 70,639.00	\$ 60,828.00	\$ 47,104.00	
2018-2019	FY 2019	\$ 78,150.44	\$ 55,956.00	\$ 57,553.67	\$ 48,173.48	Pre-Covid 19
2019-2020	FY 2020	\$ 28,876.91	\$ 24,356.13	\$ 50,317.04	\$ 45,634.45	
2020-2021	FY 2021	\$ 36,047.00	\$ 14,595.76	\$ 31,635.96	\$ 47,691.45	

3 year Mean

Proposed \$ 67,800.00 \$ 62,875.00

No, but expect actual costs to be considerably lower due to  
 If we begin using 10k per year from investments to support  
 Income good for this fiscal year with Spokane income, but not

One year operating budget reserve goal in cash \$ 57,500.00

Second year operating budget reserve in CD \$ 57,500.00

November Balance of Checking, Savings &amp; CDs \$ 99,897.59

Yes

o travel expense over-budgetting. Expect about 7k savings.  
t student travel and scholarships, we would be approximating income/expenditure balance  
would rather work to stable budget by looking at 3 year means

## Principles of WDAFS budget 10/1/2021-9/31/2022

Align expenditures with WDAFS priorities and performance so that investments achieve the best suite of desired outcomes  
Consider funding of specific items from investment funds to utilize these investments to support WDAFS programs (such as the Financial Sustainability Plan)  
The budget should be consistent with the Financial Sustainability Plan  
Set up budgets to be stable year to year by looking at 3 year averages (per Financial Sustainability Plan)  
Evaluate officer travel to chapter annual general meetings relative to health and financial risks  
Acknowledge savings in travel budgets will most likely occur due to cost savings, agency or organizational support, or other factors  
Prioritize expenditures that advance WDAFS mission (benefits the many) while also having the possibility to generate income

comes  
ggest scholarships and student travel)

local representation.  
income