



American Fisheries Society

Western Division

President Jackie Watson, President-Elect Dan Dauwalter, Vice-President Todd Pearsons, Secretary-Treasurer Tracy Wendt, Past-President Brian Missildine, Student Representative Britta Baechler

Executive Committee Conference Call: Wednesday, January 9, 2019
Start Time: 8:00 am AK time/ 9:00 am PT / 10:00 am MT

MEETING NOTES

Participants:

- Jackie Watson, WD President
- Dan Dauwalter, WD President-Elect
- Todd Pearsons, WD Vice-President
- Brian Missildine, WD Past-President
- Tracy Wendt, WD Secretary-Treasurer
- Britta Baechler, WD Student Representative
- Jeff Falke AK
- Steve Brumbaugh, CALNEVA
- Eric Fetherman, COWY
- Dan Schill, ID
- Brian Ertel, MT
- Kris Homel, OR
- Paul Thompson, UT
- Gabe Temple, WABC
- Tim D'Amico, WD Tributary

Determination of quorum (majority of elected officers, 1/3 Chapters)

- Established quorum

Approval of December minutes

- Dan D moved to approve; Steve seconded, no one opposed

President's Update

- MC update – AFS Management Committee: Key points from most recent meeting:
 - committee approved hosting 2024 AFS meeting in Hawaii. The discussion included, among other things, how the meeting would be hosted since there is no host chapter. Society is looking at it as an AFS-hosted meeting with less emphasis on WD, workload spread across Divisions, which could affect how proceeds are distributed. The meeting is a long time off, but it's something to think about.
 - AFS is seeing that TWS's structure for hosting and organizing "national" meetings is very different from AFS – TWS hosts these meetings with very little involvement from Divisions/Chapters. WD should be alert to whether or not AFS begins to or proposes moving in that direction, though *this hasn't been explicitly stated*. How would it affect meeting planning, responsibility, proceeds? There could be impacts on Chapter finances, could affect Chapter involvement with AFS.
 - Pebble Mine: Jackie sent email re: comment period coming soon
 - Magnuson-Stevens act didn't pass, Dru will focus on this in 2019

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- WOTUS comment period should be opening soon and is a short comment period. AFS members are encouraged to contact their representatives.
- Communications committee:
 - Jackie has been working with Travis Neebling on website updates. There is a Google Doc for suggested edits and updates. He has worked through much of this already. There are a couple things we need to comment on:
 1. review website and doc and make sure all corrections needed are happening
 2. a lot of our archives were lost when website migrated. We used to have limited space for storing archived information but the new format means we should not have issues with storage space. Travis is working on updating and storing items previously archived. Take a look at archive tab on the website and see if you notice anything missing.
 - Travis/Dave/Niall set up conf call for committee, someone from AFS science section could be added.
 - Dave L. and Tracy listserv:
 1. Tracy, Dave, and Todd have continued discussions of switching list serve to Mail Chimp but have no update at this time.
- Financial Sustainability Committee (FSC) Call – Excom officers and FSC talked earlier this week. Highlights:
 - Authors of Oregon’s sustainability plan, Tony and Troy, were on the call and are members of FSC. They gave WD permission to use OR Chapter plan as draft to start creating a plan for WD. We will start WD FS plan to give us something for Excom to comment on and edit as needed. The way WD budgets and tracks spending can be messy and we need to do a better job of tracking budget items vs meeting budgets. Annual operating budget is funded by annual meeting proceeds which can give us a goal for fundraising, attendance etc. investment proceeds can be used to support membership (benefit membership). There will be some changes to balances/budget spreadsheet as we refine this.
 - Dan D. has volunteered to take on editing the OR plan to fit a WD plan, starting sometime in Feb. Eventually there will need to be a vote on it, but not sure if it will be a WD Excom or membership vote
 - If anyone on the call today has a strong desire to be involved in developing the FS plan, please let Excom officers know, as well as any thoughts or ideas
- Membership Committee request – Todd is trying to reinvigorate committee. Needs rep from MT, MX, and AZNM Chapters still. MT membership committee is down to one person but should be up and running again in the next few weeks.

Financial Updates

- Monthly Financials – changes based on changing budgeted items to loans:
 - The revised budget spreadsheet sent out (2018 12 31 Balances by month_revised) includes revisions based on the FSC call. It was discussed that some of the budget line items are actually expenses that will be billed

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to Division meetings (i.e. deposits and expenses for pre-meeting site visits). These items have to be paid before meeting proceeds are realized, so they are shown on the budget and balances tabs (so WD remembers to reserve these funds and not spend into them), however they should not count against the annual operating budget. The balances spreadsheet and budget were adjusted to reflect these changes.

- Reimbursement rates changed 2019. Make sure you are using 2019 federal rates
- Scams – emails for reimbursement from spammers are prevalent. Be cautious, look at who email is coming from, check with the person the email represents as “sender”.

Awards

- The Annual Meeting is in late September so this is not a priority yet.
- The deadline is typically dictated by dates for hotel reservations and early registration deadlines.
- Riparian Challenge has made deadline April 1 with selection deadline May 15. We should consider making this deadline for awards and travel grants. There will be a call between committees to discuss when to announce. Jackie will reach out to folks who need to be involved in this conversation to set up this call. Steve offered to help with this conversation.
- Committee is still working on a deadline for Outstanding Chapter Awards; since the meeting isn't until Sept, it will probably be announced later than usual. AFS chapter award deadline is in April. Not sure if we'll have our award criteria revised by then. This topic will be discussed next week on WD Excom officer special call.
- Small project grants – Brian sent draft to officers this morning, already some questions from membership about when it's coming out, please review soon. These don't need to be on the same cycle as awards – we could make the small grants available sooner than meeting deadlines so folks would have the funds to use this summer on projects. Brian will be updating the docs Cleve sent him and sending them to Excom officers for review.
- Travel grants – may or may not be on same deadline as Awards; need to discuss among committee. We need to coordinate further to make sure we are considering deadlines for papers/symposia as well as early registration deadlines. Dan D has done a good job of archiving documents he used for travel grants so Todd should be able to draw on those, or contact Dan as needed.

~~Candidate search and deadlines~~

~~Chapter AGMs and WD representation~~

Chapter Updates

- ID: history project for AFS announced to Excom but hasn't heard much response yet. Reaching out to retirees and historians. Dan will reach out and keep us apprised and will work with Dan D. Instructions are kind of confusing, unclear what they are after.
- WABC: starting to ramp up AGM planning; Chapter plans to participate in history presentation/project for Columbus. No plan yet, but will have something.
- COWY: Shawn Johnson checked MOU for endowment they are putting together, scholarship for CO Mesa University. The Chapter matching any private donations up to \$1,250; website migrated to AFS platform, much better looking and more

functional. (Cost to migrate \$540 including annual fee). People starting to register for annual meeting through that; arrangements for annual meeting planning underway; COWY will participate in history project, Jason Burckhardt will be contact for that

- UT: Close to having annual meeting planned in Provo, UT. On March 13 a full day session titled Lake Sucker Summit will be the cornerstone of the meeting and will feature talks from Utah Lake, Pyramid Lake, and Klamath Lake. Paul will share the agenda for the summit with OR and CALNEVA shortly for them to promote within their chapters.
- CALNEVA: Reno meeting –
 - Due to gov't shut down submittal dates have been pushed out a bit to be confirmed later today, announcements will come out through Society. Call for symposia date moved out to March 1. Call for papers: March 11; Call for abstracts close moved to April 12; May 15 program anticipated to go live – coordinated with TWS. Deadlines for TWS differ from AFS except program; coordination call tomorrow with TWS
 - Working on Wednesday social plan: hoping to do a joint social with TWS. Hoping to do outdoor event – size of group likely to dictate location availability. Peppermill thinks they can accommodate.
 - Excom meeting next week, will find out if Chapter will participate in history project and get back to Dan D
- MT: a few people interested in history project, have had questions about whether travel funds will be available from AFS, Jackie will find out. Annual meeting at end of Jan, many people dropping out due to shutdown. Hoping shutdown ends. Considering dropping Friday half-day session due to shortage of speakers.
- AK: planning for annual meeting in March; will find out if chapter can participate in history project, chapter historian is on furlough, Excom retreat postponed due to earthquake, will be later this month
- OR: OR looking to consolidate investment accounts, working with FSC; likely to move their portion from WD investment. Looking into an event management platform (CVENT) to help streamline meeting registration and abstract submission. Meeting planning is going ok but concerned about effects of the shutdown. Looking into making the website mobile-friendly. Currently preparing a letter on Climate Change for the Oregon Legislature, who is considering a Carbon Cap and Investment bill this session. This will be the basis for a future whitepaper on Climate Change and Climate Adaptation.
- 11:07 Adjourn

Google Drive Link

<https://drive.google.com/open?id=19naI8C3L9b2zxk8fJrCzh5fmtsR3Q2n4>