American Fisheries Society
Western Division

President Dan Dauwalter, President-Elect Todd Pearsons, Vice-President Dan Brauch, Secretary-Treasurer Travis Rehm, Past-President Jackie Watson, Student Representative Emily Chen

Executive Committee September Call: <u>Wednesday, September 9, 2020</u>
<u>Start Time</u>: 8:00 am AK time/ 9:00 am PT / 10:00 am MT
To join call, dial 1-800-582-3014 and enter passcode: 837490314# Leader passcode 567446688#

<u>Notes</u>

Participants:

- Dan Dauwalter, WD President
- Todd Pearsons, WD President-Elect
- Travis Rehm, WD Secretary-Treasurer
- Emily Chen, WD Student Rep
- Peter Stevens, OR Chapter
- Alton Livingston, AZ-NM Chapter
- Brett High, ID Chapter
- Laurie Earley, CA-NV Chapter
- Stephanie Quinn-Davidson, AK Chapter
- Jim White, CO-WY Chapter
- Jim Dunnigan, MT Chapter
- Dave Lentz, CA-NV Chapter

Roll call

Determination of quorum (majority of elected officers, 1/3 Chapters)

A quorum was present

Motion: Approve August call notes (Attachment B)

Moved to approve- Todd.
Move to second- Jim
No one opposed. Notes Approved.

Treasurers briefing (Travis) (Attachment C)

- Travis gave a brief update on the current status and trend of WDAFS finances. Travis said it was a quiet month on his end. Only recorded a few expenditures including ECP committee virtual meeting scholarships and the small grants program.

Student Colloquium (Emily)

- Emily discussed plans for this year's student colloquium. This year's meeting will be held virtually. She has not settled on but tentatively a Friday-Saturday in November. Emily asked for ideas for workshops and presentations during a virtual meeting format. She said she is planning on using Zoom as the meeting platform.

- Emily would like to have subunit Presidents gather to speak to students during the Colloquium. Similar to last year, would also like to have student presentations on a day with prizes for winners. Currently need to order items for prizes.

- Funding should not be an issue this year with the lesser financial burden of a virtual format. Additionally, there is roll-over money from last year's Colloquium. Travis added that we have $1,982 set aside for the 2020 Colloquium. The biggest expenses would be a hosting platform and prizes to incentivize participation.

- Dan asked what Emily is planning on for content. Emily said she would like to have speakers from WDAFS and also keep judges and meeting attendees to students, even those outside WD.

- Todd added that Emily consider reaching out to international students.

Mid-Year Excom retreat (Todd P.)

- Todd is planning on holding the mid-year retreat over three partial days. The first of those being held on our October monthly call for 1 hour and then on October 16th &17th from 12-4 PM on both days.

- Todd stated that all Chapter Presidents need to participate in the meeting and if for some reason you cannot find an appropriate proxy.

- Todd also discussed a communication platform that is WDAFS specific. Currently we are using the AFS conference line.

    - Stephanie added that the AK Chapter is using a professional zoom account with their smaller calls it works great. Free zoom allows 40 minutes and no breakout rooms.
    - Dave L. said CA-NV Chapter has been using what he believes is a Skype account through their Secretary's employer that has worked great. It is a premium account.
    - Jim stated the MT Chapter uses freeconferencecall.com and works great for their small group.
    - Peter added that OR Chapter is using Zoom and it has been working well.
    - Laurie said Microsoft Teams has been working out very well for her in professional life as a federal employee. No issues with individual's not being able to use this platform. Dave added that he has also had a good experience using Teams. Dan D. said that we may be able to access Microsoft Teams through his employer.
    - Jim White added that Google Meet has worked well for CO-WY Chapter.

- Todd asked if we need a platform that is more visual for monthly calls or is the current situation sufficient (monthly conference line). No one was opposed to continue to use conference line. Will plan on looking at a platform for non-regularly scheduled meeting.

2021 Meeting Planning (Dan D.)

- Dan D. said since the last call WA-BC has decided to go with a fully virtual meeting.

- Jim W. says CO-WY Chapter is trying to go fully virtual. Only hang-up is negotiations with the venue and trying to reschedule for 2023. General consensus is they should go fully virtual and professionally agencies would most likely not support an in-person meeting.

- Jim says the WDAFS Risk Assessment document will be useful for guiding decisions. Todd spearheaded putting this document together. Dan D. says you can comment directly on the document and to send either him or Todd an email with comments or something you would like to see more fleshed out.

- Brett added that the ID Chapter had a contract deadline in September and sent out a poll that overwhelming showed the majority of ID Chapter members wanted to go with a full virtual meeting. ID Chapter is pivoting to a fully virtual meeting in 2021. The planned venue (Boise Center) is going to assist with the virtual meeting platform. The meeting is planning on using pre-recorded meeting content.

- Dave L. said that he is 95% sure the CA-NV Chapter is going virtual but still holding out possibility on a hybrid meeting.

- Alton says there has been no word back from NM TWS who the AZ-NM Chapter is scheduled to hold a joint meeting with.

- Jim D. added that MT is committed to a virtual meeting and asked if any other Chapters would like to collaborate with MT Chapter to possibly get a package deal on a tier 2 vendor for meeting hosting. He asked interested parties to reach to out to him via email.

10:58 AM Adjourn

American Fisheries Society
Western Division

President Dan Dauwalter, President-Elect Todd Pearsons, Vice-President Dan Brauch, Secretary-Treasurer Travis Rehm,
Past-President Jackie Watson, Student Representative Emily Chen

Executive Committee September Call: <u>Wednesday, September 9, 2020</u>
<u>Start Time</u>: 8:00 am AK time/ 9:00 am PT / 10:00 am MT
To join call, dial 1-800-582-3014 and enter passcode: 837490314# Leader passcode 567446688#

AGENDA

- 1:00 PM Roll call (Determination of quorum)
- 1:05 PM **Proposed Motion**: Approve August call notes (Attachment B)
- 1:10 PM Treasurers briefing (Travis R.) (Attachment C)
- 1:15 PM 2021 Meeting Planning (Dan D.)
    - Society's Unit Resources Webpage (link)
        - Virtual Meeting Guide (link)
    - [NEW] WDAFS Risk Assessment document (link)
    - Chapter AGMs (schedule here)
        - Virtual vs. in-person plans
- 1:35 PM Mid-Year Excom retreat (Todd P.)
    - Communication platform
    - Excom rep. transition (chapter officer change form here)
- 1:45 PM New Business
- 2:00 PM Adjourn

Western Division AFS Balances by Month - FY 2019-20 (October 1, 2019 - September 30, 2020)

		9/30/2019	10/31/2019	11/30/2019	12/31/2019	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020	7/31/2020	8/31/2020
Checking Total - Wells Fargo		$ 45,919.17	$ 19,449.40	$ 13,476.26	$ 49,789.34	$ 50,451.86	$ 47,017.22	$ 44,072.23	$ 29,561.27	$ 34,618.30	$ 37,694.33	$ 41,578.17	$ 40,285.18
Primary Savings - MA, 0.40%		$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00
1-year CD (March 21, 2021) - 0.600%		$ 10,582.38	$ 10,605.48	$ 10,627.89	$ 10,651.09	$ 10,674.34	$ 10,696.14	$ 10,713.15	$ 10,718.44	$ 10,723.91	$ 10,729.20	$ 10,734.67	$ 10,740.15
1-year CD (June 18, 2021) - .600%		$ 10,667.50	$ 10,690.79	$ 10,713.38	$ 10,736.77	$ 10,760.21	$ 10,782.19	$ 10,805.73	$ 10,828.56	$ 10,852.20	$ 10,867.52	$ 10,873.06	$ 10,878.61
1-year CD (October 9, 2020) - 1.930%		$ 10,645.80	$ 10,664.53	$ 10,681.45	$ 10,698.96	$ 10,716.50	$ 10,732.94	$ 10,750.54	$ 10,767.60	$ 10,785.26	$ 10,802.37	$ 10,820.08	$ 10,837.82
1 year CD (December 21, 2020) - 1.980%		$ 10,614.98	$ 10,638.15	$ 10,660.63	$ 10,682.03	$ 10,700.00	$ 10,716.84	$ 10,734.87	$ 10,752.34	$ 10,770.43	$ 10,787.96	$ 10,806.11	$ 10,824.29
	Subtotal Available	**$ 88,454.83**	$ 62,073.35	$ 56,184.61	$ 92,583.19	$ 93,327.91	$ 89,970.33	$ 87,101.52	$ 72,653.21	$ 77,775.10	$ 80,906.38	$ 84,837.09	$ 83,591.05
Encumbered													
	Fishes of Idaho (2016)	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00
	Pink + Chum Salmon Symposium	$ 1,282.03	$ 1,282.03	$ 1,282.03	$ 1,282.03	$ 1,282.03	$ 482.03	$ 482.03	$ 482.03	$ 482.03	$ 482.03	$ 482.03	$ 482.03
	Salvelinus Confluentus Curiosity Society (ScCS)	$ -	$ -	$ -	$ 1,127.87	$ 1,127.87	$ 1,127.87	$ 1,127.87	$ 1,127.87	$ 1,127.87	$ 1,127.87	$ 1,127.87	$ 1,127.87
	Mexico AFS	$ 505.00	$ 505.00	$ 505.00	$ 505.00	$ 505.00	$ 505.00	$ 505.00	$ 505.00	$ 505.00	$ 505.00	$ 505.00	$ 505.00
	Book Projects		$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00
	Small Grants (2019)												
	U Alaska subunit - Don Arthur	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00
	Small Grants (2020)												
	Jade Steel	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 950.00	$ 950.00	$ 950.00	$ 950.00
	Kevin Fraley	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,189.00	$ 1,189.00	$ 1,189.00	$ 1,189.00
	Adam Kanigan	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 977.00	$ 977.00	$ 977.00	$ 977.00
	John McLaren	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000.00	$ 1,000.00	$ 361.02	$ 361.02
	2020 Awards and associated travel												
	AFS Plaques		$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 20.00	$ 20.00
	2020 Student colloquium												
	Student colloquium contribution from WDAFS		$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,982.03	$ 1,982.03	$ 1,982.03	$ 1,982.03	$ 1,982.03	$ 1,982.03	$ 1,982.03
	Travel Grant D&I travel to WDAFS 2019												
	Dominic Higheagle	$ 750.00	$ (87.40)	$ (87.40)	$ (87.40)	$ (87.40)	$ (87.40)	$ (87.40)	$ (87.40)	$ (87.40)	$ (87.40)	$ (87.40)	$ (87.40)
	Committees												
	ECP Committee		$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 650.00
	D&I Committee		$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 663.60	$ 663.60	$ 663.60	$ 663.60	$ 663.60	$ 663.60
	Native Fish Committee		$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00
	Misc. Committee Expenses		$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00
	Bank charges		$ 35.10	$ 35.10	$ 35.10	$ 35.10	$ 35.10	$ 35.10	$ 35.10	$ 35.10	$ 30.10	$ 30.10	$ 30.10
	Insurance		$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00
	Website maintenance fee		$ 250.00	$ 250.00	$ 250.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ (5.16)	$ (5.16)
	Branding update (website, logo, etc)		$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00
	Mailchimp		$ 600.00	$ 550.01	$ 500.02	$ 450.03	$ 400.04	$ 350.05	$ 280.08	$ 210.11	$ 140.14	$ 90.15	$ 40.16
	Past President gift		$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 139.16	$ 139.16	$ 139.16
	Contingency for Chapter Professional Certification		$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00
	Contingency for other		$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00
	Other Supplies		$ 100.00	$ 100.00	$ 92.65	$ 92.65	$ 92.65	$ 92.65	$ 87.85	$ 87.85	$ 87.85	$ 87.85	$ 87.85
	2021 Utah Seed Money reserved	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
	Total Encumbered	$ 6,037.03	$ 12,134.73	$ 74,307.62	$ 13,155.27	$ 12,865.28	$ 12,997.32	$ 12,610.93	$ 12,536.16	$ 16,582.19	$ 16,446.38	$ 15,462.25	$ 15,062.26
	2020 Meeting Advances (see budget tabs)	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62
Loans	2023 Meeting Advances	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,960.00	$ 4,960.00	$ 4,960.00	$ 4,960.00	$ 4,960.00
	Total Loans	**$ 5,792.62**	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 5,792.62	$ 10,752.62	$ 10,752.62	$ 10,752.62	$ 10,752.62	$ 10,752.62
		$ 421,853.59	**$ 432,361.28**	**$ 452,163.26**	**$ 460,469.42**	**$ 458,125.39**	**$ 429,667.73**	**$ 377,108.65**	**$ 420,958.70**	**$ 442,391.42**	**$ 455,210.61**	**$ 468,614.61**	**$ 489,733.62**
Grants Investment Fund	Western Division	$ 172,580.30	$ 176,879.00	$ 184,979.99	$ 188,378.04	$ 185,784.21	$ 174,243.73	$ 152,929.38	$ 170,711.95	$ 179,403.59	$ 184,602.17	$ 190,037.91	$ 198,602.34
	AZ-NM Chapter	$ 18,139.70	$ 18,591.54	$ 19,443.02	$ 19,800.19	$ 19,699.39	$ 18,475.71	$ 16,215.67	$ 18,101.22	$ 19,022.83	$ 19,574.06	$ 20,150.43	$ 21,058.55
	CO-WY Chapter	$ 52,605.14	$ 53,915.45	$ 56,384.76	$ 57,420.54	$ 57,128.24	$ 53,579.57	$ 47,025.45	$ 52,493.55	$ 55,166.21	$ 56,764.76	$ 58,436.24	$ 61,069.78
	Idaho Chapter	$ 37,165.30	$ 38,091.03	$ 39,835.58	$ 40,567.36	$ 40,360.85	$ 37,853.73	$ 33,223.27	$ 37,086.46	$ 38,974.68	$ 40,104.05	$ 41,284.95	$ 43,145.53
	Utah Chapter	$ 16,621.03	$ 17,035.03	$ 17,815.23	$ 18,142.50	$ 19,685.03	$ 18,462.24	$ 16,203.85	$ 18,088.03	$ 19,008.96	$ 19,559.79	$ 20,135.74	$ 21,043.19
	WA-BC Chapter	$ 33,115.51	$ 33,940.36	$ 35,494.82	$ 36,146.85	$ 35,962.84	$ 33,728.92	$ 29,603.03	$ 33,045.26	$ 34,727.73	$ 35,734.03	$ 36,786.25	$ 38,444.09
	CSU Student Subunit	$ 3,374.83	$ 3,458.89	$ 3,617.31	$ 3,683.76	$ 3,665.00	$ 3,437.34	$ 3,016.87	$ 3,367.67	$ 3,539.13	$ 3,641.68	$ 3,748.92	$ 3,917.87
	Fish Culture Section	$ 65,218.57	$ 66,843.05	$ 69,904.44	$ 71,188.57	$ 70,826.19	$ 66,426.63	$ 58,301.00	$ 65,080.22	$ 68,393.71	$ 70,375.56	$ 72,447.82	$ 75,712.82
	Student Travel Fund	$ 23,033.21	$ 23,606.93	$ 24,688.11	$ 25,141.63	$ 25,013.65	$ 23,459.86	$ 20,590.13	$ 22,984.35	$ 24,154.57	$ 24,854.50	$ 25,586.36	$ 26,739.46
	Western Division	40.91%	40.91%	40.91%	40.91%	40.55%	40.55%	40.55%	40.55%	40.55%	40.55%	40.55%	40.55%
	AZ/NM Chapter	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%
	CO/WY Chapter	12.47%	12.47%	12.47%	12.47%	12.47%	12.47%	12.47%	12.47%	12.47%	12.47%	12.47%	12.47%
	Idaho Chapter	8.81%	8.81%	8.81%	8.81%	8.81%	8.81%	8.81%	8.81%	8.81%	8.81%	8.81%	8.81%
	Utah Chapter	3.94%	3.94%	3.94%	3.94%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%
	WA-BC Chapter	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%
	CSU Student Subunit	0.80%	0.80%	0.80%	0.80%	0.80%	0.80%	0.80%	0.80%	0.80%	0.80%	0.80%	0.80%
	Fish Culture Section	15.46%	15.46%	15.46%	15.46%	15.46%	15.46%	15.46%	15.46%	15.46%	15.46%	15.46%	15.46%
	Student Travel Fund	5.46%	5.46%	5.46%	5.46%	5.46%	5.46%	5.46%	5.46%	5.46%	5.46%	5.46%	5.46%